

PERSONNEL COMMITTEE

Urgent Business Decision Taken Between Meetings

3rd June 2020

Report of the Monitoring Officer

PURPOSE OF REPORT

To advise of a decision taken by the Chief Executive in consultation with the Chair of the Personnel Committee.

This report is public.

RECOMMENDATION

That the urgent business decision in respect of the following be noted:

That the Interim Director of Corporate Services, Mr Dan Bates, be given the delegated powers of the permanent post of Director of Corporate Services, as set out in the Council's Constitution, until such time as a permanent appointment is made and the appointee commences work for the Council.

The decision was taken by the Chief Executive, in consultation with the Chair of Personnel Committee. This is in accordance with the rules and procedures set out in the Council's Constitution.

1.0 Background

1.1 Due to the COVID-19 epidemic and the resulting social distancing guidance from central government it has not until recently been possible to hold formal meetings of the Council and its Committees. In addition, the next meeting of this Committee is scheduled to be held on 21 July 2020. In view of these unprecedented circumstances and to ensure that officer delegated powers could be undertaken as effectively and efficiently as possible the Council's urgent business procedure was used to take an early decision.

2.0 Consultation

2.1 Consultation was undertaken in accordance with the Council's urgent business procedures.

3.0 Decision Taken

3.1 The following decision was taken on 6th May 2020 by the Chief Executive, in

consultation with Councillor Robinson, Chair of the Committee, as per the Council's urgent business procedures.

That the Interim Director of Corporate Services, Mr Dan Bates, be given the delegated powers of the permanent post of Director of Corporate Services, as set out in the Council's Constitution, until such time as a permanent appointment is made and the appointee commences work for the Council.

4.0 Conclusion

- 4.1 The Committee is asked to note the urgent decision taken on 6th May 2020, which is now being reported to the Committee at the earliest opportunity, as required by the Council's Constitution.

CONCLUSION OF IMPACT ASSESSMENT (including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)	
None.	
LEGAL IMPLICATIONS	
There are no legal implications, other than as set out in the report regarding delegated functions contained within the Council's Constitution.	
FINANCIAL IMPLICATIONS	
None.	
OTHER RESOURCE IMPLICATIONS	
Human Resources: None. Information Services: None. Property: None. Open Spaces: None.	
SECTION 151 OFFICER'S COMMENTS	
The Section 151 Officer has no comments.	
MONITORING OFFICER'S COMMENTS	
The Monitoring Officer has been involved in the drafting of this report.	
BACKGROUND PAPERS	Contact Officer: Stephen Metcalfe Telephone: 01524 582073 E-mail: sjmetcalfe@lancaster.gov.uk Ref: -
None.	